

# Uniform Policy

Southend High School for Girls Academy Trust



## Southend High School for Girls Academy Trust

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**A = accepted with no amendments**

**B = accepted with amendments**

**C = new edition created**

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## INTRODUCTION AND AIMS

School uniform plays a valuable role in contributing to the ethos of the school and sets an appropriate tone. It instils pride, supports positive behaviour and discipline, and encourages identity with the school. Uniform can also be useful to protect children from social pressures to dress in a particular way.

At Southend High School for Girls we expect the highest standards of personal presentation and appearance at all times.

Students are expected to adhere to the uniform policy during the school day, and out of hours school events unless otherwise directed by the school.

Our students are ambassadors for the school and the impression our students give in the community is of the utmost importance. Wearing the SHSG uniform supports teaching and learning and gives students a sense of pride and belonging to a school with over 100 years of tradition. The uniform is part of our school ethos to be smart and professional, and in their child joining Southend High School for Girls parents agree to support our policy. This is clearly stated in the Home-School Agreement. All items of clothing must be clearly named.

## UNIFORM CHECKING

All teaching staff and the Pastoral Support Officers are responsible for ensuring that students adhere to the uniform policy. Form Tutors will check every morning that the uniform of students in their tutor group uniform is correct. Teachers will check at the start of every lesson that students are wearing the correct uniform.

## SCHOOL UNIFORM FOR YEARS 7-11

### **BLAZER**

Green SHSG blazer with official embroidered school crest. Students must wear their school blazer at all times unless otherwise dictated by the Headteacher during summer term. Blazer sleeves must not be rolled up.

### **BLOUSE**

Plain white school  $\frac{3}{4}$  length sleeve open-necked blouse with SHSG logo. A plain white vest under a blouse in colder weather is acceptable but should not be visible.

### **OR**

### **SHIRT**

Plain, collared white shirt (short or long sleeved) to be worn with green SHSG green and red striped tie. Shirts must be worn tucked in. The top button of the shirt must be done up. Blouses do not have to be tucked in.

### **SKIRT**

SHSG Pleated plaid skirt, to be worn at a respectable length suitable for a professional, working environment (on or just above the knee) and not rolled up.

### **OR**

### **TROUSERS**

Plain black full length straight legged tailored school trousers (no stretchy lycra, denim, cropped/ankle length trousers, tapered leg or skinny fit)

### **JUMPER**

For years 7-9, a green SHSG V-neck knitted jumper. For years 10-11, a Black SHSG V-neck knitted jumper.

A jumper is not compulsory but, if worn, must be purchased from the school stockist.

### **TIGHTS OR SOCKS**

Plain opaque black tights or plain black socks. Leggings are not permitted. Patterned tights should not be worn. No socks to be worn over tights. Over the knee/high socks are not permitted.

### **HEADWEAR**

If students wish to cover their heads for religious reasons it should be a plain lightweight green or black headscarf. In the interests of Health and Safety, headscarves and hair must be tied back securely for practical activities. Garments covering the face or whole body are not permitted. Reasonable adjustments to the

uniform policy may be made in agreement with the Headteacher. Requests must be made in writing to the student's Pastoral Support Officer in the first instance.

### **COATS AND OUTDOOR CLOTHING**

Outdoor coats, hats, gloves and scarves should be smart and may be of any colour. These must be removed in the school building.

### **SCHOOL HOODIES**

Hoodies/Sweatshirts are not to be worn under the blazer. School hoodies must not be worn as a replacement for the school blazer whilst on school premises.

### **FOOTWEAR**

- Only plain black leather low heeled formal shoes are permitted.
- Trainer style, suede, canvas shoes, boots of any height, plimsolls, open toes or backless styles are not permitted.
- No sandals of any style

### **PHYSICAL EDUCATION**

#### **Compulsory Items**

SHSG ¼ zip tracksuit top

SHSG Sports skort

SHSG PE t-shirt

Trainers (appropriate sports footwear with laces that tie up)

Either SHSG tracksuit bottoms **OR** plain black opaque full length (to the ankle) sports leggings

#### **Optional Items**

Plain black cycle shorts or plain black football shorts

PE Hoodie (Years 10 and 11 only)

### **JEWELLERY**

No jewellery is allowed, other than stated below:

- A wristwatch
- Smart watches, fitbits and other similar items are not permitted.
- One small unobtrusive stud piercing in each ear. Silver, gold or plain colours. No hoop earrings. Ear expanding paraphernalia is not permitted.

- Jewellery items with religious or cultural significance are permissible and will be assessed on a case by case basis.

## **PIERCINGS AND TATTOOS**

- Nose studs, nose rings and other facial or body piercings are not permitted
- Temporary or permanent tattoos are not permitted
- Temporary tattoos with cultural significance (Henna) are permissible
- There must be no drawings, writing or characters on any part of the body

## **RELIGIOUS ITEMS**

Any jewellery items considered to have cultural or religious significance will be assessed on a case by case basis. The school will request confirmation in writing from the relevant faith and community leaders to verify the necessity of certain items. Religious jewellery items will need to be covered or removed for PE lessons in line with Health and Safety policy.

## **BLAZER BADGES**

- Only badges issued by the school are permitted. Please see the Behaviour and Rewards Policy for further details on how school badges should be worn.

## **HAIR**

Hair should be appropriate for a professional and formal work environment. i.e:

- No extreme vivid colours or styles.
- No patterns or shavings into the hair or eyebrows
- Long hair must be tied back when Health and Safety requires it eg for science, technology lessons and for PE.
- Hair clips, slides, scrunchies – must be a plain style and dark colour eg green, navy, black
- Weaves, wraps and bandanas are acceptable – must be a plain style and a dark colour eg green, navy, black
- Braid clips are acceptable
- Hair beads are acceptable but must be tied back when Health and Safety requires it eg for science, technology lessons and for PE.

## **MAKE-UP**

- No make-up is preferred but if worn, should be very discreet. (For example, a small amount of concealer/foundation) Students will be expected to remove excessive make-up. False eyelashes are **not** permitted.

## **NAILS**

- Coloured nail varnish (including French manicure style) is not permitted, False, acrylic, gel polish or shellac nails are not permitted and nails must be of a

sensible length for health and safety reasons. Nail extensions are **not** permitted.

### **APRONS/OVERALLS**

- Green long-sleeved overall for practical subjects
- White overall/apron for Food Technology.

### **BAGS**

Students are expected to carry a suitable bag large enough to hold exercise books and equipment.

### **ACCESSORIES**

Any items brought into school must not carry offensive or abusive logos, slogans or drug related imagery.

## **SIXTH FORM UNIFORM**

### **BLAZER**

Green SHSG blazer with official embroidered school crest. Students must wear their school blazer at all times unless otherwise dictated by the Headteacher during summer term.

### **SHIRT**

Plain, collared white shirt (short or long sleeved) with green SHSG tie with emblem or SHSG white open-collared blouse. Shirts must be worn tucked in. The top button of the shirt must be done up.

### **SKIRT**

SHSG Pleated black skirt, to be worn at a respectable length suitable for a professional, working environment (on or just above the knee) and not rolled up.

### **OR**

### **TROUSERS**

Plain black straight legged tailored school trousers (no stretchy lycra, denim, cropped trousers, tapered leg or skinny fit)

### **JUMPER**

Plain, black V-neck jumper

### **FOOTWEAR**

- Only plain black leather low heeled formal shoes are permitted.
- Trainer style, suede, canvas shoes, boots of any height, plimsolls, open toes or backless styles are not permitted.
- No sandals of any style

## **SPORTSWEAR**

Sixth Formers may wear any suitable sports clothing including trainers while participating in sporting activities.

## **COATS AND OUTDOOR CLOTHING**

Outdoor coats, hats, gloves and scarves should be smart and may be of any colour. These must be removed in the school building.

## **SCHOOL HOODIES**

Hoodies/Sweatshirts are not to be worn under the blazer. School hoodies must not be worn as a replacement for the school blazer whilst on school premises.

## **JEWELLERY**

No jewellery is allowed, other than stated below:

- A wristwatch
- Rings, bracelets and necklaces
- Multiple ear studs may be worn. Silver, gold or plain colours. No hoop earrings. Ear expanding paraphernalia and ear bars are not permitted.
- Jewellery items with religious or cultural significance are permissible and will be assessed on a case by case basis.

## **PIERCINGS AND TATTOOS**

- Nose studs, nose rings and other facial or body piercings are not permitted
- Visible tattoos are not permitted
- Temporary tattoos with cultural significance (Henna) are permissible
- There must be no drawings, writing or characters on any part of the body

## **HAIR**

Hair should be appropriate for a professional and formal work environment. i.e:

- No extreme vivid colours or styles.
- No patterns or shavings into the hair or eyebrows
- Long hair must be tied back when Health and Safety requires it eg for science, technology lessons and for PE.
- Hair clips, slides, scrunchies – must be a plain style and dark colour eg green, navy, black
- Weaves, wraps and bandanas are acceptable – must be a plain style and a dark colour eg green, navy, black
- Braid clips are acceptable
- Hair beads are acceptable but must be tied back when Health and Safety requires it eg for science, technology lessons and for PE.



## **MAKE UP**

Sixth Form make up must be suitable and appropriate for a professional working environment.

## **NAILS**

Nail polish or gel / acrylic nails are acceptable. They must be an appropriate length for a professional working environment.

## **APRONS/OVERALLS**

- A white lab coat must be worn in the Sixth Form for Science Practical lessons.
- Green Overall for Art lessons

Stockists details can be found in Appendix 1.

## **BAGS**

Students are expected to carry a suitable bag large enough to hold exercise books and equipment.

## **ACCESSORIES**

Any items brought into school must not carry offensive or abusive logos, slogans or drug related imagery.

## **RELIGIOUS ITEMS**

Any jewellery items considered to have cultural or religious significance will be assessed on a case by case basis. The school will request confirmation in writing from the relevant faith and community leaders to verify the necessity of certain items. Religious jewellery items will need to be covered or removed for PE lessons in line with Health and Safety policy.

## **DISPENSATION FROM THE SCHOOL UNIFORM POLICY ON MEDICAL GROUNDS**

We recognise that sometimes students may need dispensation from the standard uniform or dress code on the grounds of medical or disability needs. Requests for such dispensation should be put in writing to the relevant Pastoral Support Officer. The school will act reasonably in accommodating such requests whilst balancing the rights of the individual with the best interests of the school community as a whole.

## **BREACHES OF THE UNIFORM POLICY**

Students will be expected to adjust their uniform if it is inappropriate. They may be required to wear a suitable alternative as a temporary measure or in extreme circumstances to return home until appropriate clothing can be found. Please note persistent and defiant breaches of the uniform policy will be treated as gross misconduct. Please refer to the Consequences Ladder for consequences relating to inappropriate uniform.

## **NON UNIFORM DAYS**

For non school uniform days students are expected to wear clothes appropriate for a professional school environment. All clothing and footwear must be sensible and

suitable to study in. Inappropriate slogans or imagery on clothing or accessories is not permitted.

## APPENDIX 1 UNIFORM STOCKISTS

Our uniform is available from the following stockists:

<https://www.daniellesshop.co.uk/>

Laboratory coats can be purchased at the website below

<https://www.armynavystores.co.uk/workwear-c39/overalls-coveralls-c43/beeswift-warehouse-overall-lab-coat-white-p751>